

ONLINE APPLICATION AND FINGERPRINT APPOINTMENTS

Before you can make an appointment to be fingerprinted, you must have an account on Virtus and the account must show that your local coordinator received and recorded the receipt of your application. To get an application online follow these steps:

- Go to www.adw.org.
- Click on Protecting Our Children.
- Under Employee and Volunteer Information find Volunteer Application.
- Click on the language version of the Application you need and print the Application.
- Complete the Application, make a copy and give the original to the Child Protection Compliance Coordinator at the parish.

When the Coordinator has entered the receipt of your application into your Virtus account you may make an appointment to be fingerprinted in one of the following ways:

1. By telephone: Call 301-853-5363 and request an appointment.

OR

2. Online:

Go to www.adw.org

- Click on Protecting Our Children
- Click on Appointment Preference Form under Volunteer and Employee Information
- Click on the Yes at the end of the narrative
- Complete the form that appears and submit

Marcia Zvara
Director Office of Child Protection Services
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